



PRIVACY POLICY

This privacy policy is being provided to you on behalf of Allegan Real Estate Agency, and its affiliates. This policy explains the ways in which we collect and use non-public personal information, obtained in the ordinary course of business. This policy applies to all of its customers; current, former, future, and applicants. Your privacy is very important to us.

We collect non-public personal information about you from various sources, including (but not limited to) the following; name, address, phone number, social security number, drivers license information, or other government identification, date of birth, previous addresses, employers, dependents, income, credit reports, credit card information, bank information, W-2, 1099, 1040 or other tax related data, and information from third parties, and public information.

We collect information by Applicant, Co-applicant, telephone, mail, application, credit reports, interviews, references, referrals, third parties or by other means.

This information may be retained indefinitely.

Allegan Real Estate Agency, its owners, affiliates, and the Michigan state law says;

- A. All Social Security numbers are to remain confidential.
- B. Prohibit unlawful disclosure of the social security numbers.
- C. Access to information or documents that contain social security numbers, shall be limited to; *The agent and/or person collecting it, *The Broker, *Credit Reporting agency, *Bank, *Seller, *Buyer, *Owner, *Landlord, *Property manager, *Accountant, *Attorney, *Allegan Real Estate Agency, and its affiliates/subsidiaries. *Government, *State, *and Federal agencies, as required by law, and any assignees.
- D. When information/documents containing social security numbers are no longer needed they may be destroyed. By means of paper shredder, tearing up or burning. Or retained indefinitely.
- E. Penalties for Violation of this privacy policy is guilty of a misdemeanor punishable by Imprisonment for not more than 93 Days or a fine of not more than \$1,000.00 or Both.

We do not disclose any non-public personal information about you to anyone, except as requested by you or as required by law.

If you have any questions about our privacy policy, please contact us at #(269) 673-4565

I have read, understand and agree to the aforesaid.

x _____ Date _____

x _____ Date _____